



Cornerstone Classical Academy
April 8, 2021, 5:30 p.m.
Board of Directors Special Meeting
Minutes
2360 St. Johns Bluff Road S. Jacksonville, FL 32246

Call to Order: Meeting called to order at 5:35 p.m.

	Present	Absent	Late
Mrs. Lindsay Hoyt, President	X		
Mr. David Wood, Secretary	X		
Mr. Chris Engl, Treasurer	X		
Mrs. Crystal Baker	X		
Mrs. Sally Lutz	X		

Roll Call: A quorum was established

Guests: Mrs. Kate Ansart, Mr. Richard Arthur, Mr. David Hoyt, Mrs. Dawn Oehmann, Mrs. Edie Arthur

Reading the Mission Statement, Dir. Wood: The mission of Cornerstone Classical Academy is to sharpen the minds and cultivate the hearts of students through a content-rich classical education in the liberal arts and sciences, with instruction in the principles of moral character, civic virtue, and knowledge of truth.

Agenda: Motion to approve agenda by Dir. Engl, seconded by Dir. Baker. Unanimously approved.

Public Comments: none

Reports of Officers and Standing Committees: none

Unfinished Business

- a) Playground
 - 1) Comments provided by Edie and Richard Arthur, Kate Ansart, and David Hoyt.
 - 2) Motion to allocate at least \$43,000 from the PTO should their membership approve it and should the school receive the funds, to go to a playground by Dir. Baker, seconded by Dir. Engl. Unanimously approved.
 - 3) Motion for the Principal to undertake measures to survey the locations of utility lines on the property by Dir. Wood, seconded by Dir. Lutz. Unanimously approved.
 - 4) Motion to table the playground vendor decision by Dir. Wood, seconded by Dir. Baker. Unanimously approved
- b) 2020-2021 Family and Scholar Handbook update – Motion to approve the update for the 2020-2021 Family and Scholar Handbook by Dir. Wood, seconded by Dir. Baker. Unanimously approved.
- c) 2021-2022 Teacher Contract – Motion to approve the 2021-2022 instructional employee contract by Dir. Engl, seconded by Dir. Lutz. Unanimously approved.
- d) Strategic Plan – Motion to hire Kristen Rodriguez to assist in the development a strategic plan for \$500 plus reasonable travel costs by Dir. Engl, seconded by Dir. Baker. Unanimously approved.

Motion to amend the motion to hire Ms. Rodriguez to draft a policy manual for \$750 by Dir. Baker, seconded by Dir. Engl. Unanimously approved.

- e) Recruitment Process
 - 1) Motion to designate Dir. Hoyt to select appropriately qualified principal and executive director candidates for board member interviews by Dir. Wood, seconded by Dir. Baker. Unanimously approved.
 - 2) Motion to hire the executive director before the principal by Dir. Engl.
- f) Board Training - Motion to table discussion on board training by Dir. Wood, seconded by Dir. Baker. Approved 4-1, Dir. Engl

New Business

- a) Paid Time Off Policy – Motion to approve the paid time off policy for instruction employees by Dir. Baker, seconded by Dir. Lutz. Unanimously approved.
- b) Discussion with CCA's Treasurer – Motion to allow the Treasurer to host a “discussion with CCA's treasurer” by Dir. Engl, seconded by Dir. Baker. Approved 4-0-1 (abstain: Dir. Wood). Motion to amend the motion to require questions to be pre-submitted to the Board by Dir. Baker, seconded by Dir. Lutz. Unanimously approved.
- c) Discussion of alleged Sunshine Law violation
- d) Sunshine Law Training – Motion to approve the four-hour training with Kathleen Schoenberg for \$4,000 by Dir. Wood, seconded by Dir. Baker. Unanimously approved.
- e) Engagement Letter – Motion to approve the legal counsel engagement letter by Dir. Wood, seconded by Dir. Lutz. Unanimously approved.

Board Meeting adjourned at 8:49 p.m.

Minutes approved by the Board of Directors on April 27, 2021.



By: Mr. David Wood, CCA Board Secretary